

E. DETAILS OF THE SITE AREA (m2)								
1	As per Documents		As per Submitted Plan		Road Widening Area		Net Area	
F. MASTER PLAN / ZONAL DEVELOPMENT PLAN DETAILS								
1	Site under reference falls in the Master Plan/ZDP of			Zone			
2	Status of MP/ZDP	Sanctioned		G.O.Ms.No.			Dt.	
		Draft (Formally) Approved						
3	Land use as per Draft / Sanctioned Master Plan /ZDP (Enclose land use certificate, if available)							
4	Extract of Master Plan / ZDP enclosed				YES		No	
5	Land use proposed for change by the applicant							
6	Purpose of Change of land use requested (use & type of the proposed building)							
7	Whether the use and type of the building is permissible as per ZR/BR in the proposed land use requested by the applicant				YES		No	
G ACCESS (in m)								
1	Direction	Min. required road width	Existing width	Proposed road width as per ZDP / MP / NH/ R & B / ZP / PR	Affected in road widening		Remarks	
					Depth(m)	Area (Sq.m)		
a	North							
b	South							
c	East							
d	West							
2	Road widening portion	Site gets affected in the proposed road widening as per					ZDP/MP/NH/R &B /ZP/PR	
		Affected land already handed over free of cost					YES	NO
		Affected land not yet handed over so far					YES	NO
		Applicant is willing to handover the affected land free of cost, if CLU is considered					YES	NO
		Affected land is acquired under LA Act / any other provisions					YES	NO
H GROUND POSITION DETAIULS (tick (✓)the appropriate one)								
1	Site falls in	Approved layout						
		Regularized layout/Plot						
		Unapproved layout						
		Others (Specify)						
2	Site falls in	Congested Area / Abadi						
		Development area.						
		To be Developed area.						
		Others (Specify)						
3	Site falls in	Plain Land						
		Undulated						
		Elevated from road level						
		Below the road level						
		Others (Specify)						
4	Site enclosed with	Fence						
		Compound wall						
		No Compound wall						
		Boundary stones						
		Others (Specify)						

5	Site surrounded by (physical features) (photographs shall be enclosed)		
a	North		
b	South		
c	East		
d	West		
6	Whether the above physical features are tallying /Not tallying with the schedule of the Documents	YES	No
		Remarks:	
I	RESTRICTIONS OF BUILDING ACTIVITY IN THE SITE & VICINITY AREA (Vide rule (3) of A.P Building Rules -2012)		
	Whether the site falls in the area where there are restrictions of building activity as per the A.P Building Rules-2012	YES	No
		If yes, give the details and specify the action taken:	
J	ASSESSMENT REPORT FROM TRAFFIC POLICE DEPARTMENT		
	Whether the assessment report from the concern Traffic Police Department is enclosed (In case CLU proposed for commercial use / Institutional use)	YES	No
		If yes, give the details and specify the action taken:	
k	DETAIL REPORT FOR ACQUISITION OF THE LAND		
	Whether the detailed report for acquisition of the land in case of the site is earmarked for public and semi public use.	YES	No
		If yes, give the details and specify the action taken:	
L	FEE PARTICULARS		
M	DOCUMENTS TO BE ENCLOSED		
1	Resolution of the Local Body	No	
		Date	
2	Recommendation of the Council Resolution of the Local Body / Gram Panchayat		
3	Objection on the proposed activity by neighbors if any		
4	Whether all the required documents as stated at part - I is enclosed, if not specify the details		

N	DETAILS OF TECHNICAL SCRUTINY	
Sl. No.	Description	Remarks
1	Ownership details	
2	Master Plan (GTPS)/ ZDP Details & Zoning Regulations	
3	Access	
4	Ground Position & Surrounding details	
5	Restriction of Building Activity in the site & Vicinity Area. (vide rule (3) of A.P Building Rules - 2012)	
6	Assessment from Traffic Department	
7	Detail report for Acquisition of the land	
8	Fee Particulars	
O	REMARKS OF THE LOCAL BODY	
1	Justification for suggesting the change of land use with respect to overall impact on the surrounding area (To be submitted by the Town Planning Staff in Municipal Limits)	Signature and Date
2	Remarks & Recommendations of the Town Planning Section Head in Municipal Limits.	Signature and Date
3	Remarks & Recommendations of the Commissioner / Panchayat Secretary.	Signature and Date